

# Family Service Hour Program (FSH)

Parental involvement and support of Franklin Road Christian is a very important aspect of our school. Each family at FRCS is required to participate in the Family Service Hour Program. Parents must complete 20 Family Service Hours per school year (Single parent families must complete 10 FSH). The service hours are to be fulfilled in three distinct sections of the program; Continuing Ed. for Parents, Fundraising, and the Service Programs. Continuing Ed. for Parents has a 4 hour minimum requirement and Fundraising has a 2 hour minimum requirement. The remaining 14 hours can be served in any area. Single Parent Families will need to fulfill 10 hours; 2 Continuing Ed., 1 fundraising, 7 in any area. **All Family Service Hours must be logged by May 15.** A \$15 fee will be charged for every hour not served.

***To encourage leadership, we will give 16 hours to anyone who will agree to chair an activity. This will fulfill all but your 4 Continuing Ed. for Parents required hours.*** It is essential that we have parents willing to chair activities. Without this leadership, some activities may need to be cancelled.

Athletic Club Board members, PTF Board members, and FRCS school board members and FRCS staff will be credited their full Family Service Hours.

You can log your hours online at [franklinroadchristianschool.org](http://franklinroadchristianschool.org). Click on the FSH button. All FSH will need to be logged **on or before May 15**. If you plan to volunteer hours after May 15 (such as helping with Field Day), we will require you to log your "intended hours" in by May 15. Charges for un-worked hours will be determined according to what is submitted as of May 15. School records and student report cards will be held until payment is received in full. If for any reason you are not physically or financially able to fulfill your Family Service Hour commitment, please contact the administration or PTF office, donated hours may be available from families serving more than 20 hours.

## **I. Continuing Ed. For Parents Program:**

*4 hours minimum to be served*

*You will receive credit for the length of the meeting you attend.*

Options for Continuing Ed:

1. Parent Informational Meetings
2. Athletic Club meetings
3. PTF Meetings
4. Other parent seminars/workshops may be offered during the year

## **II. Fundraising Program:**

*2 hours minimum to be served*

*You will not receive credit for individual class fundraising as this is for your individual student.*

Options for Fundraising:

1. Serve-a-Thon ~ Parent Coordinators & Staffing Volunteers
2. Scrip Program ~ Coordinator, Marketing & volunteers for selling, in addition, 1 hour will be awarded for every \$1,000 in Scrip purchases.
3. On-line Auction – Chairperson, volunteers for recordkeeping, mailing, etc.
3. Athletic Department Spring Fundraiser (TBD) ~ Committee Members, Staffing Volunteers
4. Concession Sales (Athletic Event Home Games) ~ Coordinators, Purchasing  
Working the concession stand is a requirement of all parents of athletes, therefore it does not receive Family Service Hours. However, hours worked *in addition to required time* can be counted as Family Service Hours.
5. Spirit Wear Sales (Athletic Department) – Chairperson / Volunteers to sell at home games and school events
5. Book Fairs – Coordinators & Staffing Volunteers
6. Box Tops, Campbells & Tyson Labels – Coordinators & Cutting
7. Family Christian Bookstore, Ministry Builders Stickers – Coordinator
8. Parisian Community Day – Coordinator, volunteers to work the store table (TBD) & selling coupon books (5 books = 1 hour)
9. Other fundraising programs may be implemented during the year

### **III. Service Program:**

Options for Service Hours:

1. Athletic Department
2. Fine Arts Department (music, art and drama)
3. Library Volunteers
4. PTF Events - Chairs & Volunteers
5. PTF Hospitality & Staff Appreciation
6. Class Parents
7. Weekly prayer meetings for FRCS
8. Office / Development Dept. Volunteers
9. Classroom Volunteers & Drivers
10. Professional Services

If you have any questions regarding the Family Service Hour program, please contact the school office or the PTF office for help. The list of FSH opportunities can be accessed on Edline and our website. To get involved in one of the areas, please contact the person listed. If additional opportunities for Family Service Hours arise, they will be listed in the school newsletters, on Edline and the FRCS website. The list of FSH opportunities for 2008/09 can be accessed on Edline and our website: [www.franklinroadchristianschool.org](http://www.franklinroadchristianschool.org).

We appreciate the time parents give to help make FRCS a great place. We cannot make this happen without you! We are excited at the prospect of another great year at Franklin Road Christian School. Together we will make it the best year for our children. If you have any questions, feel free to contact the PTF Director.